

## Antelope Valley College – Learning Center (LC) Advisory Committee

### Minutes of Meeting

The meeting took place on May 15, 2015 from 8:30 a.m. to 10:00 a.m. in the Success Center, Room LC 113, at the Lancaster campus. The following members were in attendance: Co-Chairs Diane Flores-Kagan and Dr. Magdalena Caproiu, Snizhana Jane Bowers, Violet Christopher, Dr. Karen Cowell, Dr. Claude Gratton, Dr. Jessica Harper, Dr. Matthew Jaffe, Michele Lathrop, Tammy Lopez, Tasakyna Raper, Wendy Rider, Raquel Trejo, and Rega Velinda.

#### Announcements

1. The list of members on the MyAVC group page remains the same.
2. Regina Tillman was hired early in Spring 2015 as a LC faculty learning specialist.
3. Student representatives as committee members? Members recommended a student who uses the Learning Center and another a tutor or SI Leader. T. Raper, R. Trejo, and M. Lathrop will poll student workers at the annual LC tutor conference to see if one is interested in serving.
4. Faculty learning specialists have presented at Counseling workshops for dismissal students in both Lancaster and Palmdale. **Information was shared** about a free VARK questionnaire online for learning styles assessment (VARK = visual, aural, read/write, kinesthetic) that might be useful for the presentations.
5. R. Trejo explained the process for recommending, hiring, and training SI Leaders and acquiring funding from STEM and other sources; funding SI for humanities courses is not secure. A suggestion was made to ask Liz Diachun for a campus announcement about needing SI Leaders. R. Trejo also announced that four anatomy models have been purchased.
6. The CRLA (College Reading and Learning Association) ceremony for the awarding of certificates will be held on June 3 in LC 114.
7. Dr. K. Cowell provided Perkins College Aggregate Core Indicator Information, explained the statistics, and pointed out that the Learning Center is having an impact on the high level of completions and persistence and transfer rates.

#### Agenda Items

Accreditation Standard IIB will involve D. Flores-Kagan, Dr. M. Caproiu, and M. Lathrop as Learning Center team leaders. Learning Center 2015-16 Program Review will be led by Dr. M. Caproiu. T. Raper suggested uploading both documents to the shared “P” drive for all to view. Results of surveys sent to AVC personnel and students will be included in both documents.

Committee goals for 2014-2015 were discussed:

Goal #1 – D. Flores-Kagan reported that activities for the promotion of the Learning Center continue, those on the grid developed in Spring 2014 and some that were added. Achievement targets for 2013-2014 and 2014-2015 operational outcomes have been met. Dr. K. Cowell made suggestions: 1) provide handouts about the Learning Center to deans and directors; 2) send a letter to the Associated Student Organization (ASO) announcing services to students; and 3) inform CTE faculty about “rewards” students can receive in the Learning Center, items such as rulers and sports bottles. The Learning Center website as a promotional entity was also discussed. M. Lathrop mentioned that the AVC website will undergo changes in design this summer, so it will be best to wait to discuss possible additions to the Learning Center website after the design changes are made.

Goal #2 – T. Raper and R. Trejo reported that students in wheelchairs need access to printers and pencil sharpeners in the Learning Center, so adjustments will be made to accommodate them. As for

videos, M. Lathrop reported that the IMC can serve as alternative space for viewing as its computers have the necessary functions for such. Also, making the Learning Center website ADA compliant needs to be addressed; Rick Shaw can be consulted. V. Christopher agreed to join this group. ***A suggestion was made by K. Cowell to ask Rona Brynin, Nutritional Science/Dietetics instructor, to join the committee and this sub-group.***

Goal #3 – A template needs to be designed and sent to Stephen Burns, AVC Webmaster, who can assist with setting it up on the AVC website. Sub-group members (T. Palmetto-Despain, Dr. C. Gratton, S. Bowers, and T. Raper) will want to meet with the committee co-chairs to discuss the design. S. Bowers will lead efforts to provide content to students and faculty, including suggested topics such as organizing a binder and using Reading Plus and Learning Express Library. A link to the LC workshop schedules was recommended.

Note: Standard 4 FPD credit is available for full-time and adjunct instructors who attend LC Advisory Committee meetings.

**Text in italics indicates committee changes to the minutes.**